Tuition Assistance

Tuition Assistance documents may be faxed to Lisa Anderson in the Business Office at 701-228-5612 or emailed to <u>lisa.anderson.2@dakotacollege.edu</u>

The last day to submit payment (including TA authorization) can be found on the Academic Calendar for the specified term located at: <u>http://www.dakotacollege.edu/onlinecalendar.shtml</u>

• Students registering or adding classes after the designated due date for the term are responsible to have the tuition paid in full at the time of registration or submit the Tuition Assistance at the time of registering or adding the class(es).

Tuition Assistance applications and guidelines may be obtained from your Base or Post Education Office. If using TA:

- Make sure the course name and cost per class on your authorization matches the course name/number listed on your DCB class schedule.
- Fax your TA authorization form to (701)228-5612 or scan and email to <u>lisa.anderson.2@dakotacollege.edu</u>.
- Once we receive and process your TA, your account balance will adjust accordingly.

Students paying their own tuition or who are authorized for less than 100% of tuition assistance must pay their portion at the time they register.

- If self-paying, log into ConnectND and:
 - Click "Pay Charges Online" (please wait while the page loads).
 - Choose Payments from the main menu at the top of the page.
 - Make sure the account information is showing Dakota College at Bottineau and click "Go"
 - Next, click "Pay" and select the payment method: check, bank/credit card.
 - Finalize payment.
- If paying by money order, the order must be received by the college by the payment deadline, please allow ample time for delivery. We suggest at least 2-weeks before the deadline if residing in Continental US, and additional time if overseas. If you are likely to miss the deadline, please pay with check or bank/credit card online. Money orders can be mailed to:

DCB Business Office Attn: Lisa Anderson 105 Simrall Blvd

Bottineau, ND 58318

Unpaid balances may prevent students from receiving final grades, registering in subsequent semesters, receiving transcripts, or graduating. Credit card payments can be made by calling 701-228-5430.

If you have questions call or email: Lisa Anderson at 1-800-542-6866 or <u>lisa.anderson.2@dakotacollege.edu</u>.